

Where two currencies are involved, the rate of exchange shall be the official rate applied by the United Nations on the day the UNDP instructs its bank to effect the payment(s).

**4. Rights and Obligations of the Individual contractor**

The rights and obligations of the Individual Contractor are strictly limited to the terms and conditions of this Contract, including its Annexes. Accordingly, the Individual Contractor shall not be entitled to any benefit, payment, subsidy, compensation or entitlement, except as expressly provided in this Contract. The Individual Contractor shall be solely liable for claims by third parties arising from the Individual Contractor's own acts or omissions in the course of performing this Contract, and under no circumstances shall UNDP be held liable for such claims by third parties.

**5. Beneficiary**

The Individual Contractor selects \_\_\_\_\_ as beneficiary of any amounts owed under this Contract in the event of death of the Individual Contractor while performing services hereunder. This includes the payment of any service-incurred liability insurance attributable to the performance of the services for UNDP.

Mailing address, email address and phone number of beneficiary:

\_\_\_\_\_  
\_\_\_\_\_

IN WITNESS WHEREOF, the Parties hereto have executed this Contract.


By signing below, I, the Individual Contractor, acknowledge and agree that I have read and accept the terms of this Contract, including the General Conditions of Contracts for Individual contractors available on UNDP website at [www.undp.org/procurement](http://www.undp.org/procurement) and attached hereto in Annex II which form an integral part of this Contract, and that I have read and understood, and agree to abide by the standards of conduct set forth in the Secretary-General's bulletins ST/SGB/2003/13 of 9 October 2003, entitled "Special Measures for Protection from Sexual Exploitation and Sexual Abuse" and ST/SGB/2002/9 of 18 June 2002, entitled "Regulations Governing the Status, Basic Rights and Duties of Officials other than Secretariat Officials, and Experts on Mission".

**AUTHORIZING OFFICER:**  
United Nations Development Programme

**INDIVIDUAL CONTRACTOR:**

Name; ASEWACA RAVULU

Name; KATARINA TOFINGA

Signature; 

Signature; 

Date; 12/11/13

Date; 12/11/13

OUTPUT <sup>4</sup>	DUE DATE	AMOUNT (AUD)
Payment upon achievement of following deliverables: <ul style="list-style-type: none"> <li>• Assist Office of the President to set up KJIP Secretariat including basic TOR for the office and documentation of office procedures.</li> <li>• Monthly Report of project progress – measurement of indicators against targets in the Annual work plan.</li> <li>• Monthly report of KJIP implementation demonstrating coordination of activities.</li> </ul>	30/11/13	\$2,500
Payment upon achievement of following deliverables: <ul style="list-style-type: none"> <li>• Establishment of system for dissemination of information to line ministries and stakeholders</li> <li>• Monthly Report of project progress – measurement of indicators against targets in the Annual work plan.</li> <li>• Monthly report of KJIP implementation demonstrating coordination of activities.</li> </ul>	31/12/13	\$2,500
Payment upon achievement of following deliverables: <ul style="list-style-type: none"> <li>• Monthly Report of project progress – measurement of indicators against targets in the Annual work plan.</li> <li>• Monthly report of KJIP implementation demonstrating coordination of activities.</li> </ul>	31/01/14	\$2,500
Payment upon achievement of following deliverables: <ul style="list-style-type: none"> <li>• Monthly Report of project progress – measurement of indicators against targets in the Annual work plan.</li> <li>• Monthly report of KJIP implementation demonstrating coordination of activities.</li> </ul>	28/02/14	\$2,500
Payment upon achievement of following deliverables: <ul style="list-style-type: none"> <li>• Monthly Report of project progress – measurement of indicators against targets in the Annual work plan.</li> <li>• Monthly report of KJIP implementation demonstrating coordination of activities.</li> <li>• Completion of end of assignment report.</li> </ul>	31/03/14	\$2,500
<b>Total</b>		<b>\$12,500</b>



## UNITED NATIONS DEVELOPMENT PROGRAMME

### Contract for the services of an Individual Contractor

No. IC2013/161

This Contract is entered into on 12<sup>th</sup> November 2013 between the United Nations Development Programme (hereinafter referred to as "UNDP") and Katarina Beroi Tofinga (hereinafter referred to as "the Individual Contractor") whose address is Temakin, Betio, Tarawa, Republic of Kiribati.

WHEREAS UNDP desires to engage the services of the Individual Contractor on the terms and conditions hereinafter set forth, and:

WHEREAS the Individual Contractor is ready and willing to accept this Contract with UNDP on the said terms and conditions,

NOW, THEREFORE, the Parties hereby agree as follows:

#### 1. Nature of services

The Individual Contractor shall perform the services as described in the Terms of References which form an integral part of this Contract and are attached hereto as *Annex I* in the following Duty Station(s):  
**Republic of Kiribati**

If travel is required and authorized by UNDP, and an airline ticket is not provided by UNDP, the individual contractor is entitled to reimbursement of airfare for the above itinerary, upon presentation of used ticket- subs in an amount not to exceed the economy class fare or excursion fare, if applicable. The individual contractor will receive a daily subsistence allowance at UNDP authorized base rates when travelling outside. Other necessary travel related expenses approved by UNDP may be reimbursable on the basis of UNDP's current practice and authorized rates and after formal approval of UNDP.

#### 2. Duration

This Individual Contract shall commence on 12<sup>th</sup> November 2013, and shall expire upon satisfactory completion of the services described in the Terms of Reference mentioned above, but not later than 31<sup>st</sup> March, 2014, unless sooner terminated in accordance with the terms of this Contract. This Contract is subject to the General Conditions of Contract for Individual contractors which are available on UNDP website at [www.undp.org/procurement](http://www.undp.org/procurement) and are attached hereto as *Annex II*.

#### 3. Consideration

As full consideration for the services performed by the Individual Contractor under the terms of this Contract, including, unless otherwise specified, his/her travel to and from the Duty Station(s), any other travel required in the fulfillment of the Terms of Reference, and living expenses in the Duty Station(s), UNDP shall pay the Individual Contractor a total of AUS12,500 (Australian Twelve Thousand Five Hundred Only). Payments shall be made following certification by UNDP that the services related to each Deliverable, as described below, have been satisfactorily performed and the Deliverables have been achieved by or before the due dates specified below, if any.